



# Sky Creek Dharma Center

## Use and Fee Policy

Sky Creek Dharma Center gladly offers our facility to members of the community for their compatible activities. Our intention is to embody the Buddhist principal of dana in our operations. And our goal is for the Center to be useful – and used. We are also responsible for keeping the lights on and people want guidelines! So, please accept the following in the spirit in which it is given, and do not hesitate to talk to us if you need other accommodations.

The following are “suggested donations” for spiritually-based events.

|                                                  |                                      |
|--------------------------------------------------|--------------------------------------|
| Retreats, lectures, dharma talks, donation-based | 30% of the “bowl”                    |
| Retreats, lectures, dharma talks, fee-based      | \$75 ½ day, \$120 day, \$225 Sat/Sun |

Rates for other events or uses *are negotiable*, based on the scope of the use, the availability of the Center (including simultaneous activities) and the budget of the host. The following guidelines are offered as suggestions. Please contact us to discuss your specific need.

### South Meeting Room/Private Bath

|          |       |
|----------|-------|
| 2 hours  | \$65  |
| ½ day    | \$100 |
| Full day | \$150 |

### Meditation Hall and Common Area (kitchen, dining, library)

|          |       |
|----------|-------|
| ½ day    | \$150 |
| Full day | \$200 |

### Overnight Accommodations

- Private bedroom, shared bath \$35/night
- Included at no additional charge for a visiting spiritual teacher as part of a multiple day event.
- The meditation hall (and the common room/bathroom behind it) is available for overnight use as part of a retreat. Due to the additional expenses incurred by overnight stays, we suggest an additional \$10/night per person for this use.

### Weddings and Celebrations \$600

- Full use of the center’s public areas including the kitchen, availability of our inventory of folding tables and chairs, the option to use an inside storage room before the event, and a private bedroom with shared bath for two nights. Other options as arranged.

If you are interested in booking an event, please see our **Registration and Booking** information and form on the back of this sheet.

## Registration and Booking

Please begin by checking our online calendar at [www.skycreekdharmacenter.org/calendar](http://www.skycreekdharmacenter.org/calendar). If the date or dates you wish are available, you may want to call the Center and ask to have those dates held for you while you complete and submit this form. If you are unfamiliar with the Center, we encourage you to schedule a visit before you finalize your plans. Please call us at 530.893.0988.

Organization Name \_\_\_\_\_

Contact Name(s) \_\_\_\_\_

Contact Phone \_\_\_\_\_ Contact Email \_\_\_\_\_

Dates/Hours of Event \_\_\_\_\_

Description of Event/Use \_\_\_\_\_

Any Special Needs? \_\_\_\_\_

→| →| →| →| →| →| →| →| →| →| →| →| →|

**To submit your application**, please fax to 530.809.3793, email to [skycreekdharmacenter@gmail.com](mailto:skycreekdharmacenter@gmail.com), or mail to 120 Three Oaks Court, Chico CA 95973. If you are going to mail your application, please make sure to call the Center first and reserve your dates!

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For planning purposes, the following items and approximate quantities are available for your use.

- Folding chairs 24 Zafus (round cushions) 20
- Side chairs 12-16 Zabutons (mats) 20
- Folding tables 6 Meditation benches 6
- Coffee/tea mugs 40 Blankets (for meditation) 8
- Glasses, dishes, and flatware on hand are sufficient for approximately 40 people
- A mixed assortment of pots, pans, utensils and serving dishes are also available.

### Use of the Kitchen

- Please leave the kitchen (at least) as clean you found it.
- We ask that you do not cook any meat products at the Center; however, guests are free to bring pre-prepared foods containing meat.
- The refrigerator is available for your use. Please refrain from using items already inside, as they may belong to others. PLEASE NOTE: Items left after the event may be discarded.
- Please help yourself to teas, napkins and the various condiments you will find on hand. If it seems good to do, consider making a contribution to the Kitchen Dana bowl.